

# AGENDA

**Meeting:** Southern Wiltshire Area Board  
**Place:** Trafalgar School, Breamore Road, Downton, Salisbury, Wiltshire,  
SP5 3HN  
**Date:** Thursday 28 September 2017  
**Time:** 7.00 pm

---

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

---

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish (Chairman)  
Cllr Richard Clewer, Downton and Ebble Valley (Vice Chairman)  
Cllr Christopher Devine, Winterslow  
Cllr Ian McLennan, Laverstock, Ford and Old Sarum  
Cllr Leo Randall, Redlynch and Landford

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

### **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 <b>Welcome and Introductions</b></p> <p>2 <b>Apologies</b></p> <p>3 <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 1 June 2017.</p> <p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>5 <b>Chairman's Announcements</b></p> <p>6 <b>Current Consultations</b> (<i>Pages 13 - 32</i>)</p> <p>To note the attached information on the following current consultations:</p> <ul style="list-style-type: none"> <li>• Housing Site Allocations Strategy. link: <a href="http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/wiltshgsiteallocationsplan.htm">http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/wiltshgsiteallocationsplan.htm</a></li> <li>• New Waste Management Strategy &amp; Information on your local Household Recycling Centres link: <a href="https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=150452367706">https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=150452367706</a></li> </ul> <p>Consultation portal link: <a href="http://www.wiltshire.gov.uk/consultations.htm">http://www.wiltshire.gov.uk/consultations.htm</a></p>	7.00pm
<p>7 <b>Community-wide reports</b> (<i>Pages 33 - 40</i>)</p> <p>a) Written reports from:</p> <ul style="list-style-type: none"> <li>• Dorset &amp; Wiltshire Fire &amp; Rescue</li> <li>• Wiltshire Council Update – Emergency Planning &amp; Rough Sleepers</li> </ul> <p>b) Area Board Theme updates:</p> <ul style="list-style-type: none"> <li>• Youth</li> <li>• Footpaths</li> </ul>	7.05pm

c) Parish Council /Community reports

You are free to raise any issue on the night, but for a more detailed response please let us know in advance.

8 **Waste Management Strategy**

7.20pm

Consultation on the new Waste Management Strategy and information on your local Household Recycling Centre.

*Officer: Tracy Carter, Associate Director*

9 **Community Area Transport Group (CATG) Update**

7.35pm

To approve the sum of £5000 (subject to a contribution of £1250 from Winterslow Parish Council) for signage and layout improvements at Dunstable Crossroads on the Firsdow – Winterslow road.

10 **Grants (Pages 41 - 42)**

7.40pm

The Board will consider applications for funding as detailed below:

<b>Application</b>	<b>Grant Amount</b>
<b>Applicant:</b> Winterslow Scout Group <b>Project Title:</b> Equipment Storage Project	£1000
<b>Applicant:</b> Whiteparish youth Group <b>Project Title:</b> Paid Youth Worker for Whiteparish Youth Group	£1320
<b>Total grant amount requested at this meeting</b>	£2320
<b>Total amount allocated so far</b>	£0

*Officer: Tom Bray, Community Engagement Manager*

11 **A Focus on Health & Well-being in Southern Wiltshire**

**8.00pm**

- What do we mean by "Health & Wellbeing"
- What does Health & Wellbeing look like in a village
- Examples of what some villages are already doing
- What does your village look like in comparison?
- What do we need to be doing next?

12 **Close**

**8.50pm**



# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Winterslow Village Hall, Middleton Road, Winterslow, Salisbury,  
Wiltshire, SP5 1PQ  
**Date:** 1 June 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.14 pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councillors**

Alderbury Parish Council – J Fuller & E Hartford  
Downton Parish Council – J Bentor, B Cornish, J Parsons & R Yeates  
Firsdawn Parish Council – B Edgeley & M Bishop  
Landford Parish Council – K Parker & J Procter  
Laverstock and Ford Parish Council – R Champion  
Odstock Parish Council – R Parsons  
Pitton and Farley Parish Council – R Coppock & C Purves  
Redlynch Parish Council – J Blocksidge & P Stride  
West Dean Parish Council – H Urquhart  
Whiteparish Parish Council – P Jones  
Winterslow Parish Council - A Sillence & J Tier

**Partners**

Wiltshire Police – Inspector Pete Sparrow

**Total in attendance: 38**

---



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
5	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the first meeting of the Southern Wiltshire Area Board and invited the Cllrs to introduce themselves.</p> <p>Newly elected Member for Downton and Ebbles Valley; Cllr Richard Clewer was unable to attend the meeting, due to a business matter.</p>
6	<p><u>Your Local Area Board</u></p> <p>Tom Bray, Community Engagement Manager delivered a presentation on Area Boards. Some of the points covered included:</p> <p><u>The role of the Community Engagement Manager:</u></p> <ul style="list-style-type: none"> <li>• Helping deliver the vision to strengthen local communities and help them to do more for themselves</li> <li>• Maximise the involvement and engagement in council services and decisions; particularly those that affect our area</li> <li>• Assist the area board to deliver its local priorities</li> <li>• Encourage and administer grant applications</li> <li>• Support the various groups of the area board; Community Area Transport Group (CATG), Health and Wellbeing Group, Local Youth Network (LYN)</li> <li>• Facilitate and coordinate community events and activities</li> <li>• Connect communities and maximise opportunities</li> <li>• Communicate what's happening</li> </ul> <p><u>Area Boards, and what they do:</u></p> <ul style="list-style-type: none"> <li>• Host events and meetings where the local community can participate</li> <li>• Invest in local community projects</li> <li>• Agree local priorities and take action to address them</li> <li>• Influence and take decisions on local service delivery</li> <li>• Support and deliver activities for young people</li> <li>• Communicate information every week</li> <li>• Encourage participation and volunteering in community activities</li> <li>• Acts as a consultee on council policy and changes</li> </ul> <p><u>Southern Wiltshire Area Board budget for 2017/18:</u></p>

Total funding allocated - £82,683 - 2017/18

Split into:

- £38,013 for community grants (capital)
- £21,881 for community transport (capital)
- £15,089 for youth projects (revenue)
- £7,700 for health and wellbeing and older people's champion (revenue)

What the grants are for:

- Community and transport grants
  - prioritise and approve minor highway works
  - Improve pavements and paths
  - Fund new works, not routine maintenance
- Health and wellbeing
  - Support for older people and those who are vulnerable
  - Support healthier communities
- Older people's champion
  - Coordinate support for the elderly and vulnerable
  - An advocate and advisor to the board on behalf of older people
- Local youth networks
  - Involving young people
  - Increasing positive activities available

Every two years public data is produced by partners and services, this provides a strategic assessment (JSA). Local people come together at an event held by the Area Board, to review and agree what matters in their area. From this the Board is able to identify actions to be taken forward.

World War 1 – Community Tree Planting project

Tom explained that the Council was proposing to deliver a legacy to mark the centenary of the end of the first world war, which ended on 11 November 1918.

Local communities are invited to plant 10,000 trees across the county, with each tree representing a soldier who lost their life.

Some suggested options for planting included:

- An area/areas in your local community
- A memorial wood in Wiltshire
- A combination of a wood and local planting

The Woodland Trust was supporting this project, working alongside Wiltshire Council. The aim is to plant the trees in November 2018. These projects would need planning and aim to bring the community together.

The Board would be working with community groups locally, including school groups. Parishes were asked to start thinking about how they would like this initiative to flourish in the community area, and how they would like to be involved.

Questions:

- Could the presentation be circulated by email? – Answer: Yes Tom would do that.
- What was the difference between revenue and capital funding? Answer: Revenue pays staff and consumables; capital was for bricks and mortar projects.
- Cllr Devine noted that he would like to see the grants more focused on our community area for 2017/18. Answer: The Chairman noted that although the funding budget was significantly down on last year, the Board would concentrate on making sure every pound was spent effectively.

The Chairman added that the Area Board only has the services of one man, and that it was the Board's role to be the facilitator. Tom had many contacts, which enabled the Area Board to signpost people and put people together, providing toolkits to help groups to take on these tasks themselves.

- Cllr Devine asked whether any central funding was available for a campus for the area? Answer: The Board had previously invited Winterslow and Downton to forward their proposals.
- At no point had anyone come to Winterslow parish council to ask us to present a plan for a community hub/campus. The person you spoke to was Clive, he is from the village Hall, and not the parish council. We were told there was no more money available. Answer: The Chairman added that he and Tom had met with Laurie Bell and Cllr Thomson, who had been sufficiently committed to the idea of these projects, and visited Downton, Alderbury and Winterslow. If you submitted a short proposal it would be considered.

The 2017/18 capital projects budget had been finalised and no new money was available in the current financial year. Cllr Thomson was currently looking at projects for 2018/19, and the Chairman was due to meet him in June, to discuss the Alderbury proposals and try to get an amount of money confirmed for 2018/19.

- At the end of last financial year there was an amount of CATG budget remaining, which was due to go towards the Ford traffic calming scheme, how much was that? Answer: £5,700.

7	<u>Area Board Start</u>
---	-------------------------

8	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Richard Clewer – Board Member</li> </ul>
9	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous two meetings, held on Thursday 23 March and Tuesday 16 May 2017, were agreed as a correct record and signed by the Chairman.</b></p>
10	<p><u>Declarations of Interest</u></p> <p>Cllr Ian McLennan declared a Personal Interest in relation to item 16b, Funding application by Music CIC, as his daughter was the applicant.</p>
11	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Fly Tipping Surveillance Camera</li> </ul> <p>At last meeting, the Chairman had been asked about the Area Board surveillance camera. He explained that Officers had missed the fact that a Court Order was required to use the camera to record in public. The Board had thought that this consent was covered by the court order awarded to the Council, however this was not the case. The camera had now been deployed.</p>
12	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the following written reports attached to the agenda:</p> <ul style="list-style-type: none"> <li>• Healthwatch Wiltshire</li> <li>• Clinical Commissioning Group</li> </ul>
13	<p><u>Outside Bodies and Working Groups</u></p> <p>In a slight change to previous years the Southern Wiltshire Area Board has appointed lead members to take forward our specific areas of interest.</p> <p><b><u>Decision</u></b>  <b>The Board agreed to:</b></p> <ol style="list-style-type: none"> <li>a) <b>Appoint Councillor representatives to Outside Bodies as set out at Appendix A;</b></li> <li>b) <b>Agree to reconstitute and appoint Members to lead areas/groups as</b></li> </ol>

	<p><b>set out below; and</b></p> <p><b>c) Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</b></p> <p><b>d) Appoint an Older Peoples Champion for the Area Board, in accordance with Appendix D.</b></p> <p><u>Lead Cllrs:</u></p> <ul style="list-style-type: none"> <li>• Brian Whitehead Sports Association – Cllr Clewer</li> <li>• CATG – Cllr Britton</li> <li>• Health &amp; Wellbeing forum – Cllr Clewer</li> <li>• Older peoples champion – Cllr Clewer</li> <li>• Youth – Ian McLennan</li> <li>• Footpaths, ecology &amp; green spaces – Cllr Randall</li> </ul>
14	<p><u>Matters of Community Wide Interest</u></p> <p>The following updates were received:</p> <p>a) Parish Councils and Community Groups</p> <p>There were none.</p> <p>b) Community Policing – Inspector Pete Sparrow</p> <p>Sector Inspector Sparrow drew attention to the following points, as detailed in his written report circulated at the meeting:</p> <ul style="list-style-type: none"> <li>• It has been a very busy few weeks for south west Policing teams. Following the terrorism incidents, in Manchester and Westminster, there had been a significant change to the way Policing was carried out.</li> <li>• The national threat level had been raised to severe, this meant that a terrorist attack was highly likely.</li> <li>• Such threats would be targeted around crowded spaces and iconic structures. Armed Officers had been deployed to patrol the streets in Salisbury. There was no intelligence to say there was a specific threat for our area, however we remain alert. Community information was vital.</li> <li>• There had been a manhunt for an escaped convict from Salisbury District Hospital. Two security guards were overpowered by a man yielding a razor blade to escape. He was found by a member of the community, who had spotted him, identified and reported him.</li> </ul> <p>A new tactic had been used in the search, the drone with heat seeking cameras, as this was of a better quality than the helicopter. The amount of area they covered had saved a lot of time.</p> <p>Despite being found near to the hospital, there had been 30 sightings</p>

from as far away as Yorkshire. Pete stressed that it was important that if people thought they saw something, then they should report it, so the Police make a judgement whether or not to act on it.

- There had been reports in the national media of a big drug issue with the Xannex, an anti-anxiety drug highly used in America. This drug was not available on the NHS in the UK. There had been 20 cases of children being taken to hospital after taking the drug in a two-week period. Pete urged schools and parents to talk to their children and explain the dangers of this drug.
- There was an issue with the time of calls to the 101 number being handled after having been answered. Due to the quantity of calls the operators need to filter, to ensure Police Officers were free for the emergencies that come in.
- Wiltshire Police was having a huge recruitment drive in all areas. The largest area of recruitment was for call handling operators, with progress in other fields. Five new Police Officers would be joining Salisbury.

Questions and comments included:

- The Police Commissioner has spent £1m on recruiting 500 new Specials, how do you propose to use them in your patch? Answer: We would be allocated 50 for the whole of Salisbury, ten per shift, they would become deployable as any other Officer. Recruitment was ongoing.
- When you talk of Officers for Salisbury, that is a different community area to ours, what would we get in Southern Wiltshire? Answer: When I talk about Salisbury it was the entire South Wiltshire. The Officers would be allocated to the teams in the community areas with some in southern Wiltshire.
- How did you cover early morning and late night patrols rurally? Answer: Each team had 5 Officers, each was given a rural area. Across the 5 teams you have areas specifically targeted to being on location in rural areas, so when there are not immediate issues they should be patrolling in those locations. I am constantly looking for contact points in the community which can be used by the Officers.
- The Police and Crime Panel, was due to visit the control centre the following day, to look at why there was such a perception that calls were not answered quickly, as actually most calls were answered within 3 seconds. Answer: It was about who deals with the call, the passing to the crime department. Calls were initially answered on time, but the it was during the second part, when people were put on hold to be transferred that delays happened.

With regards to Community Policing and Neighbourhood Watch, one of the tragedies was that a lot of people did not consider themselves signed up to it. Everyone had a responsibility, and if Community Policing was

	going to work we must all feed in. <u>Answer:</u> It works alongside the Community Messaging scheme, which gives out weekly updates. If you are not signed up to it, please do.
15	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the CATG update attached to the agenda, detailing the schemes delivered in 2016/17, and already funded projects carried over to 2017/18. These schemes would not encroach on this year's budget.</p>
16	<u>Area Board Themes</u>
16a	<p><u>Youth Projects</u></p> <p>The Chairman noted that both of the Youth Funding bids would need to be deferred, as no one was available to attend and speak on behalf of the Scouts, and Whiteparish Youth Club wished to take their bid to the Parish Council first.</p> <p>The Board noted the written update attached to the agenda.</p> <p><u>Question:</u> Cllr McLennan asked that all future grants go to the LYN for consideration in future. Answer: The Chairman agreed for this to take place if Cllr McLennan could form a LYN. What was the situation with Youth Workers for the area? Answer: Wiltshire Council no longer employed Youth Workers to work at youth clubs with young people. That was why if somewhere wants to fund a youth worker, it was up to the Board to look at that request.</p> <p>Another project the Board could pursue was whether other areas may wish to club together and fund a youth worker which could be shared between them. Not only was the Board considering youth workers, but activities in areas where there were no youth clubs. There had been brilliant attendances at the events funded by the Board with Go Active and Boom Satsumas positive activities schedules.</p>
16b	<p><u>Health &amp; Wellbeing Update and Funding</u></p> <p>The Board considered two bids for funding from the Health &amp; Wellbeing budget, as detailed in the report attached to the agenda.</p> <p>The Community Engagement Manager, Tom Bray explained that the intergeneration event in Downton the previous week had gone well.</p> <p>Jane explained that with the support of Age UK they had an intergeneration group, where aged 12 &amp; 13 had been supporting older people from Downton with IT skills. Tea and cake, had been provided at the event, and those attending were shown what could be done with the use of tablets, laptops and PCs.</p>

Everyone had been impressed with the young people who all had such patience with even those who had no knowledge at all.

Cllr Devine noted that the H&WB budget for 2017/18 was not huge, after the grants for consideration at this meeting, that would leave a small amount. He felt that there were more groups in this area that may benefit from funding. He asked the Board to be careful in distributing funds and not necessarily in large amounts.

The Chairman explained that the Board has a certain freedom, in the way it used the bigger pot of Community Grant funding.

Cllr Clewer had been asked as the lead member to meet with Tom to look at all of the projects planned and those which had been carried out, with the view that as we are to become a Dementia Friendly area the Board would support projects and events to promote this. There had only been two Dementia Friend events so far, that still remains an objective.

#### Music for Wellbeing CIC

Cllr McLennan declared a personal interest as his daughter was the applicant. He did not speak or vote on the application.

Olivia McLennan was in attendance to speak about the project.

This was a 5-week project over the summer in Laverstock, going on to deliver dance sessions after the project.

In Downton the aim would be a monthly session over 4 months with a catchment of 20-30 people. These were pilot projects, with the aim of rolling out further groups if successful.

Questions:

- How would your client group find you? Answer: I would use local media to promote the project and liaise with existing groups.
- What sort of music do you use? Answer: Folk and music from around the world. However this would be adapted to include specific music tastes.
- Would the Laverstock and Downton Parish Councils be contributing towards the projects? Answer: I have not approached them yet.

The Chairman added that the Board would expect the parish council to be aware and approached but was happy to treat this as a pilot initially.

#### Decision

**The Southern Wiltshire Area Board awarded £1407.01 to the Music for wellbeing CIC project.**

Laverstock Memory Group



Mr & Mrs Bartlett, the applicants explained that this was the only group in the country that met in someone's home. The group had been running for 7 years, and had had to re-focus after Wiltshire Council revised its funding to only one provider. Since 1<sup>st</sup> April they had restructured the group, for the 14 people who attended, this also included some younger people under 60.

The group tried to give people with dementia a voice, to try and influence local policy. Family carers were invited to stay and have a coffee in the conservatory during the group sessions. They found that they had so much to say and to share with each other whilst the person they are caring for was in the other room.

Questions:

- Do you have £5k from the Alzheimer's society? Answer: Not from the Alzheimer's Society, but from Alzheimer's Support.
- What would £4k buy us in our Community Area? Answer: We would continue to support people in this area and would be able to come and meet with people, to help produce better Dementia Friendly areas. Our group runs 30 weeks of the year. But at the same time, we support many people who live alone. It buys a 1000 hours of our support work. Face to face, but we work beyond that.

Tom added that he had attended one of the sessions, he was inspired by the work they do and the support that is given there.

- Cllr Devine noted that not all of the clients were from the Southern Wiltshire area, he asked whether the group would be applying for funding from the Salisbury Area Board (SAB)? Answer: They had not yet applied to the Salisbury Area Board, and would be happy to receive referrals from this area in the future.
- This was an incredibly useful and worthwhile project however, there would be an ongoing cost. Answer: Yes, we are trying to address this by raising money. We don't like to charge people for the service as the cost of dementia care is very expensive.

Tom noted that this was a one-off funding bid whilst the group was in a transition to get themselves off the ground as a new organisation.

The Chairman noted that as discussion had raised the prospect of the applicant approaching the Salisbury Area Board (SAB) for a contribution towards the project, he proposed that the Southern Wiltshire Area Board award £2000, with the view that the applicant approach SAB and come back to this Board if that was not successful.

**Decision**

**To award £2,000 to the Laverstock Memory Group, and suggest the applicant also approach Salisbury Area Board for funding towards this**

	<b>project.</b>
17	<p><u>Community Area Grants</u></p> <p>The Board considered three Community Area Grant applications for funding as detailed in the report attached to the agenda.</p> <p>Applicants present were invited to speak in support of their projects. Following discussion, the Board voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Downton Tennis Club was awarded £2,388 specifically for the wheelchair access aspect of the refurbishment project.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p> <p><b><u>Decision</u></b>  <b>West Dean Village Fete Committee was awarded £500 towards the West Dean Village History Trail project.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p> <p><b><u>Decision</u></b>  <b>BWSCA was awarded £2,500 towards the replacement of the toilets at the sports social club.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p>
18	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting would be held on Thursday 27 July, 7pm at Coombe Bissett &amp; Homington Village Hall.</p>



**Draft Wiltshire Housing Site Allocations Plan**

# **Formal Pre-Submission Consultation on the Draft Plan**

**Friday 14 July – Friday 22 September 2017**



## Introduction

The draft Wiltshire Housing Site Allocations Plan proposes new sites for housing to ensure we can plan effectively to meet Wiltshire's housing needs in the most sustainable way.

Where necessary, it also reviews settlement boundaries for the principal settlements of Trowbridge and Salisbury, market towns, local service centres and large villages in Wiltshire, as identified in the Wiltshire Core Strategy.

The Wiltshire Core Strategy, which was adopted after wide consultation in January 2015, requires at least 42,000 new homes to be delivered in the period 2006 to 2026. It plans for housing to come forward through a number of sources including: strategic site allocations in the Wiltshire Core Strategy; neighbourhood plans; planning applications; and site allocations plans, including this Plan.

A separate plan has already been prepared for the principal settlement of Chippenham, the Chippenham Site Allocations Plan (adopted May 2017), which can be found on the council's website at: <http://www.wiltshire.gov.uk/csap-adopt-adopted-may-2017..pdf>

We now want to hear your views on the draft Wiltshire Housing Site Allocations Plan.

This formal consultation on the draft Plan will start **9am Friday 14 July** and close at **5pm on Friday 22 September 2017**.



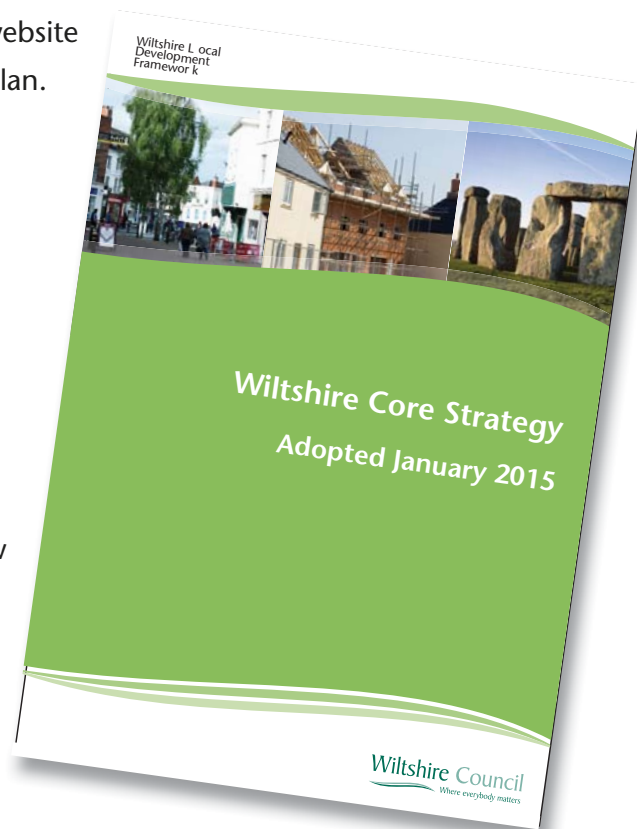
The consultation documents, including the draft Plan and supporting evidence can be found on the council's website (<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>).

The supporting documents include:

- Draft Sustainability Appraisal Report
- Draft Habitat Regulations Assessment
- Consultation reports
- Topic papers setting out the site selection process methodology and the settlement boundary review methodology; housing land supply; developing plan proposals; viability appraisal as well as community area topic papers.

Alternatively, all the consultation documents can be found at the following locations during normal opening hours:

- The council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge)
- All Wiltshire Council libraries.





## Why are we proposing new housing sites?

The Wiltshire Core Strategy requires this Plan, together with the Chippenham Site Allocations Plan, to allocate sites to make sure there is sufficient housing land supply throughout the remaining years of the plan period to 2026.

New housing sites are proposed at some settlements to support the delivery of the Wiltshire Core Strategy housing requirement of at least 42,000 new homes (2006 to 2026). They will also ensure that a five year housing land supply can be maintained within the Housing Market Areas in Wiltshire to 2026, in line with government planning policy.

The Wiltshire Core Strategy splits the housing requirements into three separate Housing Market Areas. These are East Wiltshire, North and West Wiltshire, and South Wiltshire. They are shown on the map opposite and Table 1 shows the housing requirements.

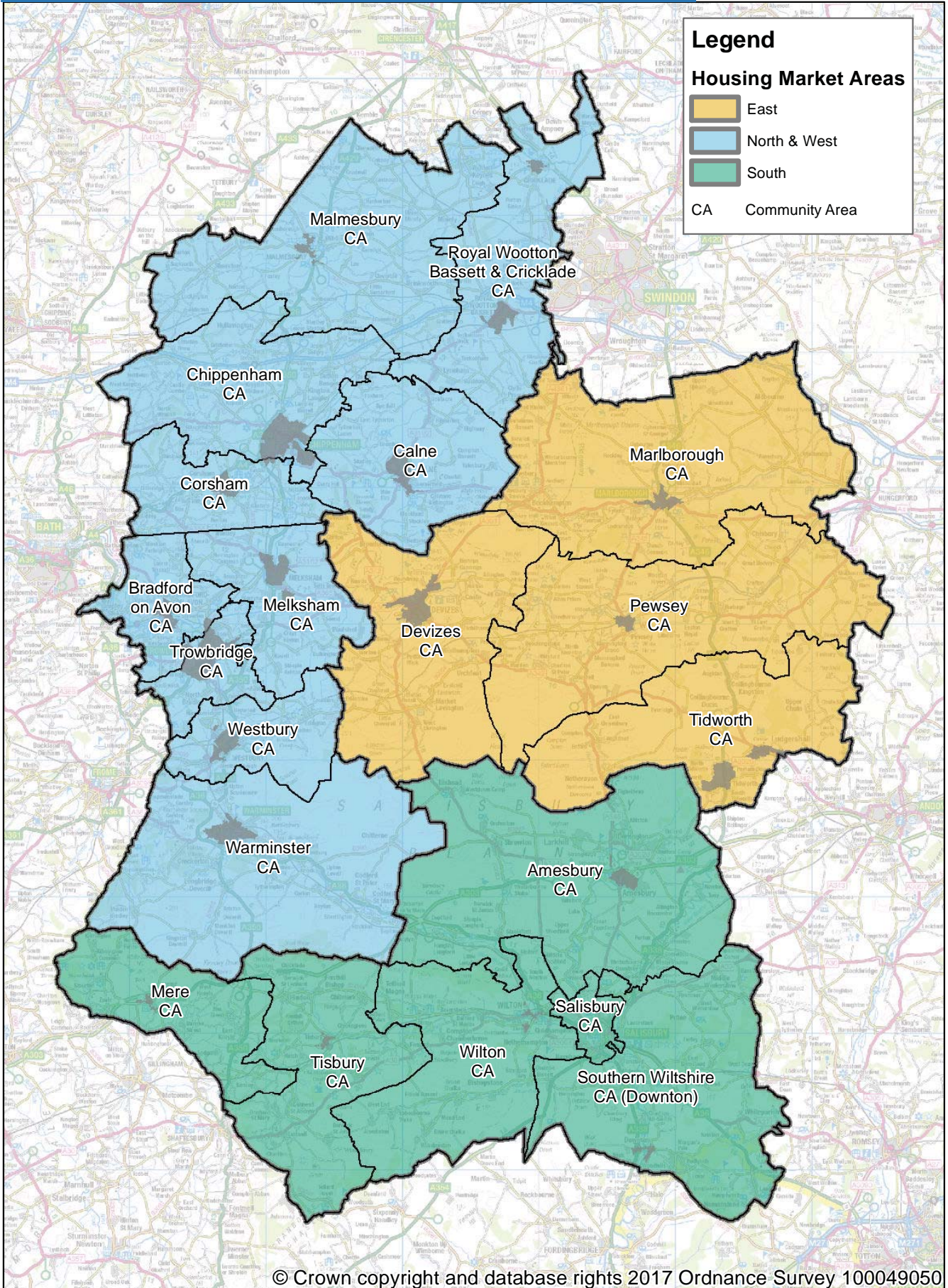
Significant housing development has already taken place since 2006 and there are also significant commitments for new homes including allocations within the Wiltshire Core Strategy and Chippenham Housing Site Allocations Plan. However, further housing sites are necessary and minimum numbers to be allocated have been identified for each Housing Market Area. These figures are shown in the table below.

**Table 1: Housing requirements by Housing Market Area (HMA)**

	Minimum Housing Requirement	Completions 2006-2017	Developable commitments 2017-2026	Minimum to be allocated
East Wiltshire HMA	5,940	3,497	2,273	170
North and West Wiltshire HMA	24,740	12,603	11,566	571
South Wiltshire HMA	10,420	5,067	4,759	594



# Wiltshire Housing Market Areas



© Crown copyright and database rights 2017 Ordnance Survey 100049050





## How have we identified sites for allocation?

To guide how each Housing Market Area requirement should be achieved and thereby ensure a sustainable distribution of growth across Wiltshire, the Wiltshire Core Strategy sets out indicative (approximate) housing requirements at the community area level. These requirements are broken down to provide figures for principal settlements, market towns and their surrounding community areas. In South Wiltshire, requirements are also broken down by local service centres.

The proposed allocations therefore focus on those settlements and areas where there is a shortfall in housing and where there is the need to introduce new sites through the draft Plan to maintain a rolling five year land supply position across the remainder of the plan period.

The proposed sites have been identified using a selection process that is summarised in the diagram over the page. The full methodology is set out in Topic Paper 2: Site Selection Process Methodology and the results of the process are set out in the community area topic papers. Where housing sites are proposed to be delivered through neighbourhood plans which have either been 'made' or are sufficiently advanced, these plans are taken into consideration in determining whether new sites should be allocated.



## What is the process for selecting sites at settlements?

### 1 Areas of Search

Site selection focuses on community areas where housing land supply needs to be supplemented in order to meet Wiltshire Core Strategy indicative levels of housing development for 2006 - 2026



### 2a Strategic Assessment of Site Constraints

Land promoted for development is recorded in the Strategic Housing Land Availability Assessment (SHLAA sites). These represent the pool of possibilities for Plan proposals.

SHLAA sites are rejected from further consideration or their capacity reduced where affected by obstacles to development such as heritage and wildlife designations and flood plain, or because the site is already a commitment for development or located in the built up area.



### 2b Strategic Assessment - Rural Settlements

SHLAA sites at some Large Villages are removed from further consideration because previous and committed development already meets those villages local needs, they are in AONBs and alternatives are available or a Neighbourhood Plan for the settlement has already reached an advanced stage.



### 3 Sustainability Appraisal of Site Options

Remaining SHLAA sites are assessed against 12 sustainability objectives. Sites with major adverse effects are rejected. Other sites are divided into 'more' or 'less' sustainable site options.



### 4a Selection of Preferred Sites

The suitability of site options, prioritising the more sustainable ones, is assessed in greater detail to develop them into possible plan allocations. They are checked to be sure they fit with Wiltshire Core Strategy strategy and preferred sites are selected.



### 4b Developing Plan Proposals

The total contribution of all the preferred sites to each Housing Market Area is assessed in terms of overall land supply and whether Plan objectives are met. The selection of preferred sites is amended if necessary and confirmed as Plan proposal.



### 5 Viability Assessment

Plan proposals are checked to ensure that there is at least a reasonable prospect of them being implemented



### 6 Sustainability Appraisal of Draft Plan and Habitats Regulations Assessment

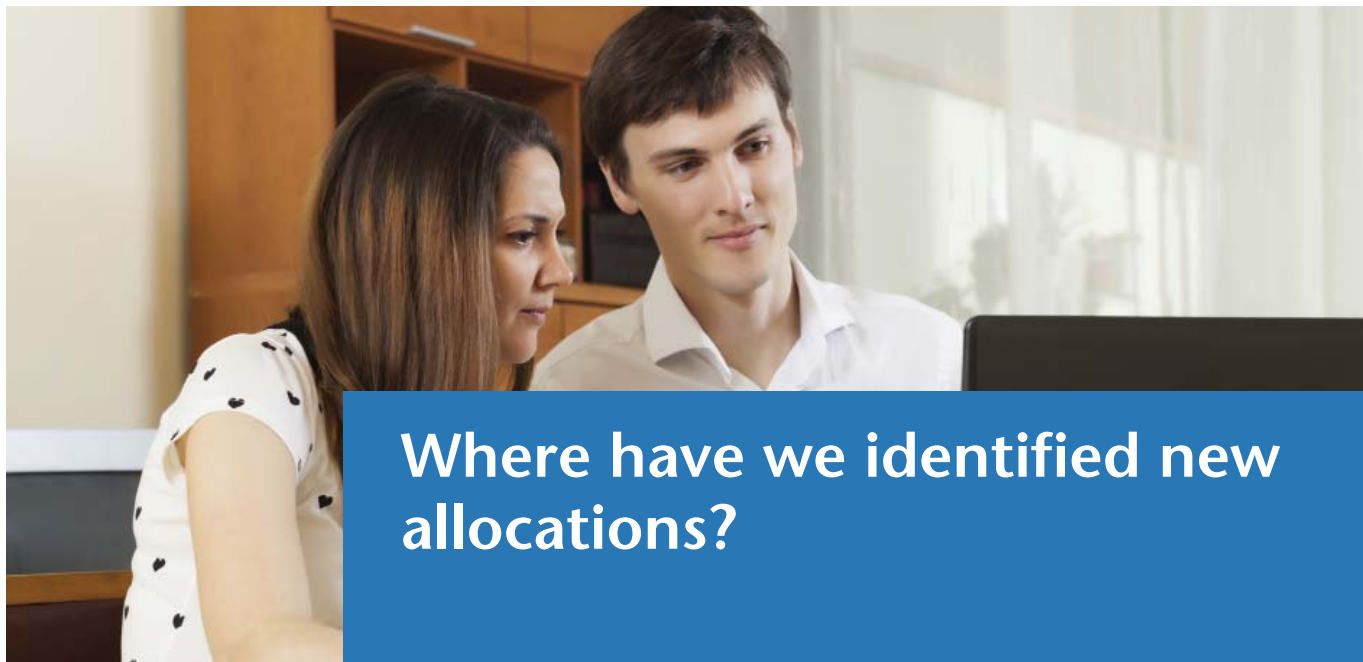
A draft Plan is prepared containing the Plan proposals and their likely significant effects are assessed in combination against the 12 sustainability objectives.

The Plan is 'screened' under the Habitats Regulations as to whether the draft Plan will result in significant adverse effects upon designated sites. As a consequence, an appropriate assessment is carried out and mitigation measures proposed.



### 7 Draft Plan

The draft Plan is amended to include recommendations from sustainability appraisal and Habitat Regulations Assessment.



## Where have we identified new allocations?

The draft Plan proposes the following site allocations for housing development in each Housing Market Area (HMA).

### East Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Tidworth	H1.1	Empress Way, Ludgershall	270
Devizes	H1.2	Underhill Nursery, Market Lavington	50
	H1.3	Southcliffe, Market Lavington	15
	H1.4	East of Lavington School, Market Lavington	15

### North and West Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Trowbridge	H2.1	Elm Grove Farm, Trowbridge	200
	H2.2	Land off the A363 at White Horse Business Park, Trowbridge	150
	H2.3	Elizabeth Way, Trowbridge	205
	H2.4	Church Lane, Trowbridge	45
	H2.5	Upper Studley, Trowbridge	20
	H2.6	Southwick Court, Trowbridge	180
Community Area	Plan Reference	Site Name	No of dwellings
Warminster	H2.7	East of the Dene, Warminster	100
	H2.8	Bore Hill Farm, Warminster	70
	H2.9	Boreham Road	30
	H2.10	Barters Farm Nurseries, Chapmanslade	35
Chippenham	H2.11	The Street, Hullavington	50
	H2.12	East of Farrells Field, Yatton Keynell	30
Malmesbury	H2.13	Ridgeway Farm, Crudwell	50
Westbury	H2.14	Off B3098 adjacent to Court Orchard/ Cassways, Bratton	40

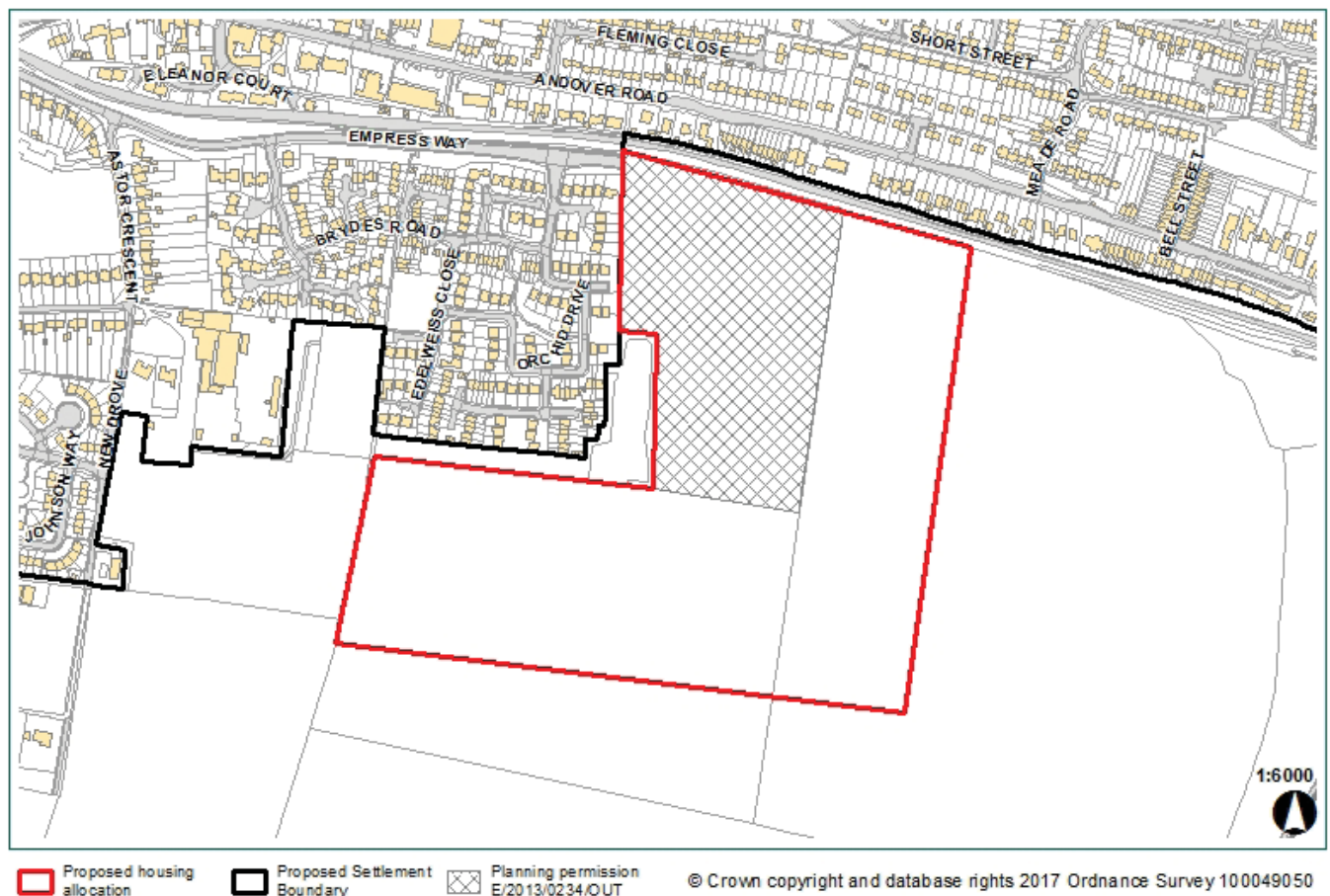
## South Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Salisbury	H3.1	Netherhampton Road, Salisbury	640
	H3.2	Hilltop Way	10
	H3.3	North of Netherhampton Road	100
	H3.4	Land at Rowbarrow	100
Amesbury	H3.5	Clover Lane, Durrington	45
	H3.6	Larkhill Road, Durrington	15

Maps of the proposed sites can be found in Chapter 5 of the draft Plan. An example is shown below which relates to land at Empress Way, Ludgershall. The maps show the extent of the proposed allocation in red (as well as housing, allocations may include areas for landscaping and open space) and the proposed settlement boundary in black.

Development of the proposed allocations will be guided by policies in the Wiltshire Core Strategy including those relating to high quality design, landscape, transport and affordable housing. Some proposals involve other uses alongside housing (e.g. primary school provision). These proposals (Plan Reference H1.1, H2.1, H2.7, H2.10 and H3.1 – see the table above) have a detailed policy in the draft Plan reflecting more extensive site specific requirements.

### Map showing land at Empress Way, Ludgershall





## Why review settlement boundaries?

The Wiltshire Core Strategy uses settlement boundaries as a policy tool for managing how development takes place. In simple terms, a 'settlement boundary' is the dividing line, or boundary between areas of built/urban development (the settlement) and non-urban or rural development - the countryside. In general, development within the boundary is, in principle acceptable, whereas development outside the boundary with limited exceptions, is not acceptable.

The principal settlements, market towns, local service centres and large villages identified in the Wiltshire Core Strategy all have settlement boundaries, which were originally defined in the former district council local plans.

Where necessary, the settlement boundaries have been reviewed to ensure that: there is a clear definition as to the extent of the built up area of a settlement; they are up to date; and adequately reflect changes on the ground since they were first established.

The review has used a consistent methodology for the county to replace the slightly different methods used by the former district councils. A summary of the methodology is set out in Table 2 below.

The exception to this is where a settlement boundary has already been reviewed through a 'made' neighbourhood plan or is being reviewed through a sufficiently advanced neighbourhood plan. This is because the Wiltshire Core Strategy also supports the review of settlement boundaries through neighbourhood plans.



The full methodology is set out in Topic Paper 1: Settlement Boundary Review Methodology and the community area topic papers explain the changes to the boundaries.

Maps showing both the previous and amended settlement boundaries can be found in Appendix 1 of the draft Plan. An example is shown below for Bratton which shows the existing settlement boundary in blue and the proposed boundary in red.

### Map showing proposed settlement boundary changes at Bratton



**Table 2: Settlement boundary review methodology**

The settlement boundary review methodology	
The settlement boundaries define the built form of the settlement by, where practicable, following but not including clearly defined physical features, such as walls, fences, hedgerows, roads and water courses.	
Areas which have been included are:	<ul style="list-style-type: none"> <li>• Built and commenced residential and community facilities development such as religious buildings, schools and community halls, that is physically related to the settlement.</li> <li>• Built and commenced employment development in principal settlements, market towns and local service centres<sup>1</sup> that is physically related to the settlement.</li> <li>• The curtilage of a property that relates more closely to the built environment (e.g. a garden) or has limited capacity to extend the built form of the settlement in terms of scale and location.</li> <li>• Recreational or amenity space at the edge of a settlement that relates more closely to the built environment.</li> </ul>
Areas which have been excluded are:	<ul style="list-style-type: none"> <li>• Employment development, farm buildings and farmyards, at the edge of large villages.</li> <li>• Isolated development that is physically detached from the settlement (including farm buildings or agricultural buildings and renewable energy installations).</li> <li>• The extended curtilage of a property that relates more closely to the open countryside (e.g. a field or paddock) or has the capacity to substantially extend the built form of the settlement in terms of scale and location.</li> <li>• Recreational or amenity space at the edge of the settlement that relates more closely to the open countryside.</li> <li>• All types of unimplemented planning permission (at 1 April 2016).</li> <li>• Site allocations.</li> </ul>

<sup>1</sup> As defined in Core Policy 1 Settlement Strategy in the adopted Wiltshire Core Strategy (January 2015)



## How to respond

This formal consultation is an opportunity to submit your comments on the draft Plan and supporting documents.

To support the consultation, the council has prepared a simple guidance document setting out how to make comments. The document together with the representation form can be found at:

<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>

The representation form asks whether you consider the draft Plan to be 'sound' on four key points. These key points are taken from the National Planning Policy Framework and should be considered in responding to the consultation:

- **Positively prepared** - the plan should be prepared on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified** - the plan should be an appropriate strategy, when compared against the reasonable alternatives, based on proportionate evidence.
- **Effective** - the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy** - the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.

Please note that copies of all comments (including your personal details) will be made available for the public to view, and therefore cannot be treated as confidential. Anonymous comments cannot be accepted. In addition, representations received beyond the closure of the consultation period may not be considered.

**This formal consultation on the draft Plan will close at 5pm on Friday 22 September 2017.**

## Next steps



The council is hosting public exhibitions during the 10 week formal consultation on the draft Plan as follows:

**Monday 17 July**

**Neel Hall**

(Neeld Community and Art Centre), Chippenham

12pm - 7pm

**Wednesday 19 July**

**Guildhall, Salisbury**

12pm - 7pm

**Monday 24 July**

**Devizes Town Hall**

12pm - 7pm

**Wednesday 26 July**

**County Hall Trowbridge**

12pm - 7pm



## Draft Plan Timetable

Once the consultation closes, all comments received will be analysed and reported to Cabinet and Full Council for consideration before the draft Plan is submitted to the Secretary of State for the purpose of commencing the examination process. An independent Inspector will be appointed whose role it will be to assess whether the draft Plan has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements, and whether it is sound.



This document was published by the Spatial Planning team, Economic Development and Planning, Wiltshire Council.

For further information please visit the following website:

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>



# Formal Consultation on the Pre-Submission Wiltshire Housing Site Allocations Plan

**Friday 14 July to Friday 22 September 2017**

The Draft Plan will identify, where necessary, new allocations for housing at settlements and review settlement boundaries.

The draft Plan can be viewed from Friday 14 July at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) and in all Wiltshire Council libraries during normal opening hours or can be available to view on the council's website at <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

There will be four public exhibitions where you can find out more about the consultation.

These will be held between **12pm** and **7pm** at:

**17 July:** The Neeld Hall (Neeld Community and Art Centre) in Chippenham

**19 July:** Guildhall, Salisbury

**24 July:** Devizes Town Hall

**26 July:** County Hall Trowbridge

**Please return comments to Wiltshire Council, by 5pm on Friday 22 September 2017  
via the following ways:**

Online: <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

By post to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall,  
Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

By e-mail to: [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk)





# Wiltshire Council Consultation

Subject:	Information regarding your local Household Recycling Centre
Officer Contact Details:	<a href="mailto:wasteandrecycling@wiltshire.gov.uk">wasteandrecycling@wiltshire.gov.uk</a>

Following the award of a contract, nine household recycling centres (HRCs) will be operated by FCC from 2 October 2017. We would like to update the area boards about the changes that residents will see at their local sites.

There will be no changes or closures at the HRCs at Purton and Lower Compton near Calne as these will continue to be operated by Hills Waste Solutions.

The change in contractor has allowed the council and FCC to review the current site layouts to make some changes. Where possible, we are making improvements to the traffic management in and out of the sites to help reduce the queuing issues that occur at some of the sites.

The sites will have their white lining repainted and new containers will be placed on the sites. The site signage and staff uniforms will be updated.

**To allow for the refurbishment works to take place each site will be closed, one at a time, for a short period of time between 2 October and 17 December 2017**

Please see below for your area board's local site(s), the closure date of that site(s), and the closest alternative site(s) which can be used during the closure period.

We would encourage all residents to check online before they travel as sites will be closed on their usual days in addition to the dates below.

## Wiltshire Council Consultation

Area Board	Local HRC(s)	Closure Dates	Alternative HRC(s)
Chippenham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Lower Compton
Melksham	Melksham	30 October 2017 (Reopens on 11 November)	Trowbridge / Devizes
Malmesbury	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Purton
Warminster	Warminster	11 October 2017 (Reopens on 20 October)	Trowbridge / Amesbury
Pewsey	Everleigh	23 October 2017 (Reopens on 28 October)	Marlborough / Devizes
Marlborough	Marlborough	2 October 2017 (Reopens on 14 October)	Devizes / Everleigh
Bradford on Avon	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham
Salisbury	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Amesbury	Amesbury	21 November 2017 (Reopens on 1 December)	Salisbury / Everleigh
Devizes	Devizes	29 November 2017 (Reopens on 9 December)	Melksham / Lower Compton / Everleigh
Tidworth	Everleigh / Amesbury	Everleigh - 23 October 2017 (Reopens on 28 October) Amesbury - 21 November 2017 (Reopens on 1 December)	Everleigh / Amesbury
Calne	Lower Compton	No Closure	
Corsham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Melksham / Lower Compton
RWB and Cricklade	Purton / Stanton St Quintin	Purton - No Closure Stanton - 4 December 2017 (Reopens on 18 December)	Purton
Southern	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Trowbridge	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham / Warminster
South West	Salisbury / Warminster	Salisbury – 9 November 2017 (Reopens on 17 November) Warminster – 11 October 2017 (Reopens on 20 October)	Salisbury / Warminster
Westbury	Warminster / Trowbridge	Warminster – 11 October 2017 (Reopens on 20 October) Trowbridge - 13 November 2017 (Reopens on 26 November)	Warminster / Trowbridge

For more information or if you have any queries, the team can be contacted at [wasteandrecycling@wiltshire.gov.uk](mailto:wasteandrecycling@wiltshire.gov.uk) or on 0300 456 0102.



## **Southern Area Board - Report, 14<sup>th</sup> September 2017**

Dorset & Wiltshire Fire and Rescue Service (DWFRS) has pledged its support for Gas Safety Week (18-24 September 2017) and will be raising awareness of gas safety and urging the public to keep themselves safe from dangerous gas appliances.

The seventh annual Gas Safety Week will see organisations from across the UK work together, to encourage all gas consumers to make sure they have their gas appliances checked annually by a Gas Safe registered engineer and protect against the dangers of unsafe gas appliances, such as fires, leaks, explosions and carbon monoxide (CO) poisoning.

With 21 deaths and over 800 gas-related injuries in the last three years<sup>1</sup>, it's crucial that people have their appliances checked each year to be assured they are working safely and efficiently. People should also 'Trust the Triangle' and check that their engineer is Gas Safe registered. Anyone working on gas appliances while not being registered is working illegally.

Safe & Well Manager, Vikki Thomas said: "The importance of a having safe gas appliances in the home, cannot be overstated. With cooler months on the horizon, the demand on our appliances will be higher and without checking they are working correctly, the level of risk increases as well."

Jonathan Samuel, managing director for Gas Safe Register, said: "It's great to have the support of DWFRS this Gas Safety Week. By working together we can reach more people and help to reduce the number of dangerous gas appliances that could be lurking in the homes of the UK's 23 million gas consumers. We know from our own investigations data that one in six gas appliances in the UK are unsafe<sup>2</sup> meaning far too many people are victims of preventable gas related incidents."

Stay Gas Safe at home this Gas Safety Week by following these top tips:

- Sign up to a free annual gas safety check reminder service at [staygassafe.co.uk](http://staygassafe.co.uk).
- Be aware of the signs that an unsafe gas appliance may cause such as a lazy yellow flame instead of a crisp blue flame; soot or staining on or around the appliance; excess condensation in the room
- Know the symptoms of carbon monoxide (CO) poisoning. CO gas is known as the 'silent killer' as it has no smell, taste or colour. The symptoms of CO poisoning include headaches, dizziness, nausea, breathlessness, collapse and loss of consciousness, which can easily be mistaken for something else
- 'Trust the Triangle' and always ask to see an engineer's Gas Safe ID card and check it to make sure the engineer is qualified to check or fit the appliance in question.

For more information on the potential dangers of using gas in the home, or to arrange a Safe & Well visit please, visit [www.dwfire.org.uk/safety](http://www.dwfire.org.uk/safety) or call **0800 038 2323**.



Alternatively, visit [www.StayGasSafe.co.uk](http://www.StayGasSafe.co.uk) and to find a Gas Safe registered engineer call 0800 408 5500 or visit [www.GasSafeRegister.co.uk](http://www.GasSafeRegister.co.uk).

### **Community Engagement**

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### **Response**

**Total Fire Calls for Salisbury Fire station; 01/07/17-31/08/17**

#### **July**

<b>Category</b>	<b>Incidents</b>
False Alarm	25
Fire	9
Special Service	9
<b>Total</b>	<b>43</b>

#### **August**

<b>Category</b>	<b>Incidents</b>
False Alarm	37
Fire	20
Special Service	11
<b>Total</b>	<b>68</b>

The variety of incidents includes the following:

Fire Control received a call of tree alight, when crew arrived it was a furniture workshop on fire.

A domestic fire where the resident was notified by the 'lifeline' system. This is a monitored alarm system utilised in sheltered accommodation.

A small fire in a coach, only the driver on board at the time.



A child locked in a car.

Assist ambulance to recover an individual who had fallen off a ladder and potentially broken both their legs.

An aircraft crash on the airfield.

Worryingly there were also 3 hoax calls. I shall be closely monitoring this situation to ensure that if a pattern starts to appear then the service will act upon it at the earliest opportunity.

**Availability of Wholetime (1<sup>st</sup>) appliance;**

100%

**Availability of On-Call (2<sup>nd</sup>) appliance;**

July %

Appliance	Day	Night	Average
31P2	75.2	90.26	82.73

August %

Appliance	Day	Night	Average
31P2	73.66	89.11	81.38

**On-Call Recruitment**

Recruitment is an ongoing issue. Currently the on-call part of Salisbury have had 1 member of their team resign to take up employment away from Salisbury. Despite this they are still maintaining a very good availability of the appliance. There are 2 potential recruits working their way through the recruitment system. The station are working hard to maintain contact with them whilst they go through this process.

The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton).

**Community Safety Plan**



DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

### **Calls to Fire Alarms**

Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

Last year the service has received over **5,800** alarm calls, however we did not necessarily attend all of these.

Jason Moncrieff

District Commander, Salisbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935

## Information Item

<b>Subject:</b>	<b>Community Resilience- Emergency Plans</b>
<b>Officer Contact Details:</b>	<b>Sarah Kelly (Emergency Plan Resilience and Response Officer)</b> <a href="mailto:Sarah.Kelly@wiltshire.gov.uk">Sarah.Kelly@wiltshire.gov.uk</a>

Planning for emergencies is an important job for the organisations who respond to incidents, but it is also important for local communities to think about how you may be able to assist the emergency services and other responders.

The main way of doing this is to create a community emergency plan. This can be as simple as a contact list for key people within the community, or a more comprehensive plan which covers the emergencies which are most likely to occur in your area (rather than just the absolute worst-case scenarios), and how your community would respond to them. Your local knowledge is also very important to the organisations who will be responding to the situation. Information such as where floods most often, what roads could be made inaccessible by snow, how badly a power cut would affect your community and where the nearest places of safety are (village/community hall etc) can greatly help the emergency services, council and other groups. Having this recorded beforehand could potentially save a lot of time if the information is needed in response.

Keeping your plans flexible is also important; they should be able to be picked up for almost anything, even if you only use the contact details and information on the nearest community centre for most events.

Getting started with these plans can be difficult, and knowing what to include even harder. If you are stuck with where to begin, there is a template available to get you started with writing an emergency plan for your area. Please contact Sarah Kelly, Emergency Planning Officer, Wiltshire Council, if you would like a template, or advice about writing your plan. There is also a Community Risk Register Available on the Wiltshire & Swindon Local Resilience Forum (LRF) website (<http://wiltshireandswindonprepared.org.uk/community-risk-register/>). This details the different risks to the Wiltshire and Swindon area, and how likely they are to happen. This document should be adapted to your area if you wish to use its information, as not all risks are relevant to each part of Wiltshire.

It is recommended that to keep your plan in its best condition, it should be exercised with everyone who has a role in it once a year, and contact details should be updated at least once a year, or when there has been a change. There is an exercise template available if you would like to exercise your plan, it is available as a PowerPoint presentation or a Word document, again please contact Sarah Kelly if you would like to discuss the exercise or be sent a template.



## **Information Item**

<b>Subject:</b>	<b>Assertive Outreach with Rough Sleepers</b>
<b>Officer Contact Details:</b>	<b>Sarah Johnson</b>
<b>Weblink:</b>	<a href="mailto:Sarahh.johnson@wiltshire.gov.uk">Sarahh.johnson@wiltshire.gov.uk</a>

Sarah is employed by Wiltshire Council to support those who identified as sleeping rough throughout the County. This is part of a wider strategy by the Housing Options Team who work in partnership with other agencies to address this issue.

She attends the various third sector drop in centres that take place each week at Devizes, Trowbridge, Chippenham and Salisbury. Her role is to work with service users at the drop in and to engage them sufficiently to address the barriers that prevent their housing being addressed, as well as supporting them to access other services that would support sustaining a change in lifestyle.

This often involves assisting them to engage with the Council's Housing Options Team to look at housing solutions suitable to their circumstances and helping them be aware of what they can do to help themselves.

Most of those sleeping rough have a variety of problems that compound their situation and these problems need to be worked on, often before housing can be considered as otherwise they won't be able to sustain accommodation. Sarah will arrange registration with Drs and banks, attend with individuals at the surgeries, Substance Misuse Services, Mental Health Teams and where else an individual may need help.

There is no formal referral route to take but if you are concerned about someone you see sleeping rough in Wiltshire you can make a report through the STREETLINK site: <http://www.streetlink.org.uk/tell-us-about-a-rough-sleeper> or alternatively email Sarah at [sarahh.johnson@wiltshire.gov.uk](mailto:sarahh.johnson@wiltshire.gov.uk)



Report to	Southern Wiltshire
Date of Meeting	28/09/2017
Title of Report	Community Youth Grants

### 1. Purpose of the report:

a) To ask Councillors to consider the following applications seeking funding from the Southern Wiltshire Area Board.

### Youth Grants

Application	Grant Amount
<b>Applicant:</b> Winterslow Scout Group <b>Project Title:</b> Equipment Storage Project	£1000
<b>Applicant:</b> Whiteparish youth Group <b>Project Title:</b> Paid Youth Worker for Whiteparish Youth Group	£1320
<b>Total grant amount requested at this meeting</b>	£2320
<b>Total amount allocated so far</b>	£0

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2017/18 financial year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2017/2018.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<b>Applicant:</b> Winterslow Scout Group <b>Project Title:</b> Equipment Storage Project	£1000
<p>This application meets grant criteria 2017/18.</p> <p><b>Project Summary:</b> Winterslow Scout Group is a popular vibrant group with 60 attendees plus leaders &amp; helpers at Beaver Cub Scout &amp; explorer levels. Children &amp; Young People aged from 6-24 take part in the full range of Scouting activities and as well as learning useful skills they have fun extend their friendship circles raise funds for local good causes &amp; hold/support community events - they contribute to village life. All levels meet weekly at the Methodist Church Hall &amp; use the Hall for equipment storage. However the Hall is used by other Community Groups as well as the Church &amp; space is limited. An area immediately adjacent to the Hall has been identified as a space to position a suitable storage shed which would solve the current storage problems &amp; additionally &amp; importantly allow the Young People to be more independent in accessing/responsible for equipment. A funding contribution towards the purchase &amp; siting of the shed is requested.</p> <p><b>Input from CEM:</b>  <b>This was deferred from a previous meeting. This application meets our criteria and provides support for our voluntary led youth groups in Southern Wiltshire.</b></p>	
<b>Applicant:</b> Whiteparish youth Group <b>Project Title:</b> Paid Youth Worker for Whiteparish Youth Group	Amount Requested from Area Board: £1320.00
<p>This application meets grant criteria 2017/18.</p> <p><b>Project Summary:</b> Applying for funding to pay a Youth Worker to run our Youth Group in Whiteparish on Friday evenings from September 2017.</p> <p><b>Input from CEM:</b>  <b>This application meets our criteria and provides support for our voluntary led youth clubs in Southern Wiltshire.</b></p>	

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Tom Bray  
 Community Engagement Manager  
 01722 434252  
[Tom.Bray@wiltshire.gov.uk](mailto:Tom.Bray@wiltshire.gov.uk)